

## GUIDELINES FOR SUBMITTING A QUALITY IMPROVEMENT PLAN

Attached is a form for your use in submitting a Quality Improvement Plan (QIP). Quality improvement efforts are regarded by CARF as integral and critical facets of the accreditation process. Guidelines for completing the form are as follows:

1. Respond to all standards identified.
2. Include a brief response that indicates the steps that have been taken or are being taken to address the recommendation. Indicate estimated dates for completion of "in process" items, where appropriate. Do not repeat the wording of the recommendation from the survey report in your QIP.
3. Do **not** include any copies of your organization's forms, policies, procedures, memos, pamphlets, documents, or other attachments with the QIP. CARF will only review your written response to each recommendation.

Upon receipt of the QIP, CARF will review your progress toward addressing the recommendations and acknowledge the plan in a letter to your operational leadership. The QIP will be included in the packet of materials sent to the next survey team. During the next survey visit, the team will review this further to make the determination whether the actions you have taken have brought your organization into conformance to the standards. Additional information concerning the interpretation of specific standards is available by calling CARF.

Please note that the submission of a QIP within 90 days following your initial notice of accreditation is a CARF Accreditation Condition and is required to maintain accredited status. For more information refer to the Accreditation Conditions in the current standards manual.

We encourage you to approach the completion of the QIP as an additional opportunity to enhance the quality, value, and outcomes of your services. If you would like further assistance, please do not hesitate to contact us toll free at (888) 281-6531 [dial 001 (520) 325-1044 from outside the US and Canada].

Please upload the completed QIP via Customer Connect. Click on the Quality Improvement Plan Due action item on the home page.

If you are unable to submit the QIP electronically, you may send the completed plan via regular mail to the Tucson, Arizona, office.

## QUALITY IMPROVEMENT PLAN

### Return to CARF by April 12, 2024

Company ID: 217140

Survey Number: 176484

#### Bainbridge Treatment Center

931 South West Street  
Bainbridge, GA 39819

Accreditation Decision: Three-Year Accreditation

Accreditation Expiration Date: December 31, 2026

Survey Date(s): December 7–8, 2023

Standards Manual(s): 2023 Opioid Treatment Program

Completed by (Name): Jewana Lowe

Date Completed: February 28, 2024

Job Title: Program Director

Standard Number for Recommendation	Step(s) to Address the Recommendation	Completion Date (Actual or Estimated)
1.I.5.a.(4) 1.I.5.a.(5) 1.I.5.a.(6)	Staff will be trained on the performance measurement and management indicators upon entering employment. This requirement will be placed on the new hire forms to ensure they are trained.	03/15/2024
1.M.10.	Staff will be trained on the performance measurement and management indicators upon entering employment. Documentation will be found in the meeting minutes as measurements are discussed throughout the years.	03/15/2024 & Ongoing
2.A.12.a. 2.A.12.b.(1) 2.A.12.b.(2) 2.A.12.b.(3) 2.A.12.b.(4)	These recommendations were given because staff will tell clients they will be searched if they divert urine. Many clients bring in other urine to pass off as their own. No client has actually been searched because they confess to bringing in the other urine. Going forward, staff will not tell any client that he/she will be searched, in the event they are observed bringing in urine, Actual searches have never been done. All UDS are observed using cameras (State mandate). There will be no intrusive procedures or special treatment interventions. There really has never been any, either.	03/01/2024